

Hiram Township

Hiram Township Trustees Regular Meeting Minutes

August 21, 2018 at 7:00 PM, Hiram Township Townhall

Present: Chairman Steve Pancost, Jack Groselle, and Debra Blake

Steve Pancost opened the meeting with the Pledge of Allegiance.

This meeting is being taped to facilitate the written minutes. The tape will be re-used once the minutes are approved.

Jack Groselle motioned to approve the July 10, 2018 minutes with one correction. Debra Blake seconded the motion. Roll call vote was taken. Jack AYE, Steve AYE, Debra AYE.

Fiscal Officer:

Diane Rodhe presented the following items:

The 2018 NOPEC Grant application needs to be moved forward with a resolution.

The Auditor of State's Office is preparing for the next audit season. Hiram Township will be bid out to a local Auditing Firm.

The OTARMA renewal form has been submitted.

The Portage County Township Association meeting was held on August 18, 2018.

A Public Records Request was received from Attorney Kehres on behalf of Mr. and Mrs. Weigel who filed an appeal with Portage County Court regarding the ruling of the Hiram Township BZA.

Public Comment: None

Fire Report: Fire Report response time was 6.5 minutes. There was a high number of mutual aid calls and that can bump up the response time. The Fire Department is completing Preventative Maintenance and they are considering the replacement of one of the trucks.

Old Business:

Resolution 2018-47: Jack Groselle motioned to apply for the 2018 NOPEC Grant and if the entire grant is not used in 2018, the remainder can be applied to 2019. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Debra Blake completed the research on setting up an account for potential new hires to complete background checks and drug screening without having to pre-arrange for payment.

Debra Blake motioned to move forward with setting up an account with Pre-Check. Debra suggests using them for statewide criminal background check. Jack Groselle seconded the motion. Roll call vote was taken. Pancost AYE, Groselle, AYE, Blake AYE.

Debra Blake reported on the fence repair at Riverside Cemetery. There are a few more sections that need to be repaired and Tom Matota will make sure they are completed. Debra Blake will finish painting the fence.

Debra Blake requested that the portable toilets remain in place at the Rapids Cemetery until after the Rapids Church Community Christmas Party. All agreed and Diane will contact Portage Portable Toilets to move the pickup date out to late December.

Jack Groselle reminded everyone that the Local Government Fund Meeting would be held on Aug. 30th at the Reed Memorial Library. He explained the formula that has been presented to the City of Kent. If an agreement is reached, a resolution will be needed from each township prior to September 14, 2018.

Jack Groselle motioned to change the date of our September meeting to September 11, 2018. Steve Pancost seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE. Diane will advertise the meeting date change.

Jack Groselle reported on the PCTA meeting. Mosquito wafers were given out to be distributed in each township. Debra will bring them to the next meeting.

Steve Pancost reported that Todd Peetz is working on a grant for our township park. There will be more information in October.

Steve Pancost has been working with the Portage County Building Department regarding the township portable building at 6352 State Route 82. More work needs to be done including a 100.00 fee to be our own contractor for a sled shed that was built off site and a Zoning Permit for office and storage space. Steve will continue to work on it.

New Business:

Jack Groselle attended the Storm Water Meeting. They are working on a grant for the Health Department to deal with solid waste and hazardous waste.

Jack Groselle mentioned the upcoming Potato Stomp on September 8th. The race will include roads in Hiram Township. A map was provided.

Jack Groselle asked if Rich Gano was able to assist with the low cable per a resident inquiry.

Steve Pancost mentioned the Portage Land Bank information.

Steve Pancost reminded the three trustees to vote for District 7 representatives.

Steve Pancost announced that Liquor Permits would expire at the end of August in the township.

Steve Pancost mentioned that EMA is writing a grant to apply for the statewide MARCS system. There will be a meeting on September 12, 2018.

Steve Pancost presented the OTARMA Annual Report.

Resolution 2018-48: Jack Groselle motioned to pass a resolution to install signs on State Route 82 going south out of Hiram for “No Engine Brake” to cover the roadway prior to State Route 700. Steve Pancost seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE. Debra Blake will file the application for the sign.

Zoning:

Rich Gano received seven applications for Zoning Permits.

Rich also met with the Zoning Board to review the language in the Zoning Book. Rich felt that we had an opportunity to make some of the descriptions more clear and less controversial. The Zoning Board did not share the same concern or interest in making changes. A second meeting has been scheduled to discuss the 85-foot setback. Rich has received one inquiry about an in-law suite that may apply for a conditional use variance.

Rich reported that Attorney Chris Meduri sent a letter to Mr. Byler on Wheeler Rd. Mr. Byler contacted Attorney Meduri and the discussion led back to Mr. Byler working with the township. Mr. Byler needs to provide documentation substantiating the percentage of his agricultural products for sale as being grown versus purchased.

Resolution 2018-49: Jack Groselle motioned to have a letter sent to Mr. Byler that he needs to submit a report to the township trustees demonstrating that 51% of his sales are from crops that he grows himself or he will have to go to Portage County Court. Debra Blake seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Road Report:

Tom Matota reported on the Broom Tractor that sold at the Edinburg Auction.

Tom Matota requested approval for the purchase of two tires costing approximately 1800.00 for the loader. Debra Blake motioned to approve. Jack Groselle seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

Tom reported on the installation of the new “Zoned Township” signs. All but one have been put up. We have the sign for State Route 305 and it will be put up later.

Chip and seal work is complete. Tom used excess material to form a small parking area at 6352 State Route 82 for residents who are using the trails.

Tom inquired about whether or not there is a decision on the new pick-up truck. No decision.

Diane Rodhe reported on the approved salt bid price of 52.85 per delivered ton. Tom will begin to order. The 2017 price was 30.44 per delivered ton.

Diane Rodhe will continue to reach out to Ohio Edison on the purchase of a light fixture for the pole at 6352 State Route 82. The most recent conversation was for the purchase of a light to be installed and maintained by Ohio Edison. They sent out a technician who stated that they thought it was a yard light and there was nothing they could do. The technician never reported back to Ohio Edison so we will start over with the contact person provide by Steve Pancost. We have been trying to purchase a light for several months now. Ohio Edison is not responsive on our purchase but they have advised that it is not possible to purchase an LED fixture.

Jack Groselle will be asking Attorney Chris Meduri about the bidding for our new building since we did not receive any bids after advertising by Public Notice.

It was reported that heavy trucks continue to travel Hankee Rd and use the limited weight bridge.

Jack Groselle motioned to pay the bills at 8:15 PM. Steve Pancost seconded the motion. Roll call vote was taken. Pancost AYE, Groselle AYE, Blake AYE.

8/21/2018 Meeting Payments and Receipts				
Warrant	Payee	Description	Paid	Received
electronic	Wages	Wages	4,739.77	
electronic	Salary	Salary	4,779.00	
electronic	Wages	Wages	5,818.38	
electronic	Wages	Wages	5,155.10	
electronic	OPERS	WH JULY	4,565.82	
electronic	IRS	WH JULY	1,437.97	
electronic	State of Ohio	WH JULY	320.18	
electronic	RITA	Local Income Tax	59.34	
electronic	Bureau of Workers Compensation	BWC	299.72	
electronic	Anthem Blue Cross Blue Shield	Healthcare	5,285.79	
electronic	Frontier	DSL	46.98	

electronic	Middlefield Bank	Visa - BZA Notice	173.31	
10523	Village of Hiram	Water	30.06	
10524-10525	void	void	0.00	
10526	McCoy Septic Tank Service LLC	Drain Cleaning	150.00	
10527-10528	void	void	0.00	
10529	Zuver Contracting	Chip & Seal Labor	916.97	
10530	void	void	0.00	
10531	Thomas Matota	Reimbursement Clearwater, D&D, Service Center	38.95	
10532	Oho Edison	402, 180, 821, 162, 910, 936, 729, 149	1,018.59	
10533	Dominion East Ohio Gas	Natural Gas Townhall & Garage	129.27	
10534	Centerra Co-op	Fuel	2,116.17	
10535-10536	void	void	0.00	
10537	Verizon Wireless	July - Aug Zoning Inspector -Road Supervisor	164.92	
10538	Village of Hiram	Fuel	64.24	
10539	Hiram Police Department	July Patrol & Mileage	2,046.15	
10540	Tim Kasper	Reimbursement CEAC Park Fence/Bridge Supplies	313.59	
10541	Best Buy Fence Supply	CEAC Fence Materials	256.55	
10542	Stamm Contracting	Supplies	95.50	
10543	Cuyahoga Asphalt Materials	Road Materials	162.89	
10544	Middlefield Bank	BZA Postage	13.82	
10545	Gatehouse Media	Public Notice, Tractor Ad, BZA Notice	43.95	
10546	Mantua Hardware Lawn & Garden	Supplies	31.84	
10547	Gee-ville Auto Parts	Supplies	16.46	
10548	East Manufacturing	Repairs	13.47	
10549	Industrial Connections	Supplies	11.78	

10550	Kepich Ford Mercury	Repairs	69.95	
10551	Bortnick Tractor Sales	Repairs	196.91	
10552	Oscar Brugmann Sand & Gravel	Materials	249.80	
10553	Southeastern Equipment Co	Repairs	180.86	
10554	Arms Trucking Co	#8 Slag Road Materials	34,749.84	
10555	Russell Standard Corp	RS2 Liquid Road Materials	32,043.74	
10556	Eric Hankinson	BZA & Zoning Clerk	495.00	
10557	Tierney Bryant	BZA Meetings	120.00	
10558	Gary Bott	BZA Meetings	120.00	
10559	Janet Pancost	BZA Meetings	120.00	
10560	Judy Zidonis	BZA Meetings	120.00	
10561	Kathy Schulda	BZA Meetings	90.00	
10562	Tim Kasper	Zoning Meeting	30.00	
10563	Norman Webb	Zoning Meeting	30.00	
10564	James M. Pochedly	Zoning Meeting	30.00	
	Portage County Auditor	2nd Half Property Tax		324,087.23
	State of Ohio Division of Liquor	35% of Licensing Fee		28.00
	Portage County Auditor	Local Government HB		518.54
		Local Government		2,185.44
	Edinburg Auction Sales, Inc	1970 Ford Broom Tractor		1,980.00
	BZA Fee - Phillips	BZA Application Fee		350.00
	Portage County Auditor	Motor Vehicle License		726.48
		Permissive Tax		945.01
		Gasoline Tax		7,557.28
	HC Premium	HC Premium		87.50
	Portage County Auditor	Local Government HB		518.54
		Local Government		2,836.31
	Middlefield Bank	Interest		1,055.01

